

Name: \_\_\_\_\_ Date: \_\_\_\_\_



Please rate your skill level in each area from 1-5:

*No one is great at everything...please rate yourself honestly!*

**5 = Highly Skilled**

**1 = No Experience**

<b>Carpentry</b>	<b>Doors &amp; Windows</b>	<b>Flooring</b>	<b>Estimating</b>
Fine cabinetry	Hang/replace	Hardwood install/repair	Accurate time estimates
Finish/trim	Planing/fit to opening	Sheet vinyl	Preparing estimate
Frame/rough	Slider install	Vinyl tile	Managing work
Crown molding	Mortise	Laminate (Pergo-style)	
Attic stairs	Locks and deadbolts	Carpet stretching	<b>Computer Skills</b>
	Pocket doors		Do you have e-mail?
<b>Electrical</b>		<b>Roofing</b>	Browse the Web?
Switch/receptacle replace	<b>Ceramic Tile</b>	Asphalt shingles	Microsoft Word
Switch/receptacle new	Repairs	Cedar shakes	Take digital photos?
Ceiling fans	Sub-floor prep	Vent boot replacement	
Fixture install	Marble tile	Flashing replacement	<b>Communications</b>
GFCI install	Wall install		Talking with clients
Fish cable	Floor install	<b>Gutters</b>	Listening to clients
220 line work		Install new	Working in teams
Work at box	<b>Cabinets/Counters</b>	Repair/reattach/re-pitch	Working alone
Appliance repair	Hang cabinets	Clean	Asking for more work
	Closet install		Asking for help
<b>Plumbing</b>	Bath remodel	<b>Siding</b>	Admitting you don't know
Faucet/leak repair	Laminate counter	Wood	Checking in with office
Faucet/drain install	Corian/cultured marble	Vinyl	
Set toilets	Stone/Marble	Aluminum/Steel	<b>Presentation</b>
Sweat joints		Capping	Neat, professional image
Sink install	<b>Painting</b>	Working a Brake	Legible writing
Disposal install	Sanding/Wall Prep		Cleaning up after job
Ice maker install	Interior	<b>Decks</b>	Working neatly
Appliance install	Exterior	Framing/Stairs	Positive attitude
Snake drains	Staining	Decking	Leaving problems at home
	Wallpaper	Railings	
<b>Ceilings</b>	Faux finish	Finishing	<b>Invoicing</b>
Drywall			Preparing invoices
Drop ceilings	<b>Glass &amp; Screens</b>	<b>Fences</b>	Asking for payment
Spray texture	Glazing	Vinyl	Collecting payment
Insulation install	Mirrors	Wood	
	Screen replace	Chain link	<b>Problem Solving</b>
<b>Walls</b>	Cutting glass		Offering customers options
Hang drywall	Double pane replace	<b>Masonry/Concrete</b>	Trouble-shooting
Mud & Tape		Point/tuck	Deciding repair or replace
Drywall repair/patches	<b>Garages</b>	Patch/crack repair	Establish expectations
Plaster	Door install	Stucco repair	
	Door repair	Sidewalks/driveways	<b>Expenses</b>
<b>Caulking/Grouting</b>	Door opener install	Brick/block	Filing reports
Tubs/toilets/counters	Epoxy floor install	Patios/pavers	Using a charge card
Windows		Footings	Tracking inventory
Floor tile	<b>Ladders</b>		Tracking receipts
Tile showers	OK with heights?	<b>Odd Jobs</b>	
Tile walls/counters	Handle a 32' ladder?	Pressure Washing	
	OK with ladder jacks?	Landscape/Yard work	
	OK with roof jacks?	Drive Bobcat	

